

**Rochelle Park Board of Education
Regular Meeting– 8:00 P.M.
August 22, 2011**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Robert Verhasselt , Vice President		
Mr. Sam Allos		
Mrs. Teresa Cravello		
Mr. Jay Esposito		
Mrs. Maria Lauerman		
Mr. Mark Scully		
Mrs. Patricia Bilka, President		

Others Present:

Fredrik Oberkehr, Ed.D., Superintendent/ Acting School Business Administrator
Ellen Kobylarz, Board Secretary

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that: “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the Star Ledger, The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.”

IV. Superintendent’s Report

V. Acting Business Administrator’s Report

VI. Public Questions on the Resolutions (Agenda Items Only)

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

VII. Items for Board Action - Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

POLICY #0168 – APPROVAL OF BOARD MINUTES

1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

- A. July 11, 2011 Caucus Meeting & Executive session**
- B. July 11, 2011 Regular Meeting & Executive session**

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY # 4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

***2. RESOLVED: that on the recommendation of the Superintendent, the Rochelle Park Board of Education rescinds the appointment of Jeanmarie Corrigan to the position of Part Time Pre-school Aide for the 2011-2012 school year.**

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

***3. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the employment of the following personnel for the 2011-2012 school year at a salary to be determined upon settlement of the master contract for the 2011-2012 school year.**

Jeanmarie Corrigan – Part Time Special Education Classroom Assistant

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

4. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the following list of substitutes for the positions named for the 2011-2012 school year at a rate of \$10.05 per hour.

Marcelle Allos	Classroom/Playground/Secy.
Vilma Barrios	Classroom/Playground
Anita Bilali	Classroom/Playground
Antoniette Borrelli	Classroom /Playground
Alice Diraimondo	Playground
Thelma DePreker	Secretary
Patricia Daubner	Classroom/Playground
Christine Fischbach	Classroom/Playground
Colleen Gerber	Classroom/Playground (Pending Criminal History)
Lorraine Jakubik	Classroom
Phyllis Mocera	Classroom
Myrna Poidomani	Classroom/Playground
Bertha Sneyer	Classroom./Playground/Secy.
Dorothy Slotwinski	Classroom./Playground/Secy.
Francine Pascarella	Classroom/Playground
Jennifer Pinto	Classroom./Playground
Debra Pinto	Classroom

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

5. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the following list of substitute teachers for the 2011-2012 school year at a rate of \$80.00 per day:

Nicole Borsina	Kimberlee J Maier
Lisa Budinic	Sarafina Mammone
Maria Cassera	Madeline Morris
Josephine Cronin	Christopher Quinn
Michael DeBella	Samantha Parker
Jean Grater	Mary Ellen Senese
Matthew Grath	Angela Scarpa
Tara LaPira	Bertha Sneyer
Stephen Hubner	Raymond Soff Jr
Lauren Hemmerling	Michelle Saverino
Mary Monacchio	William Thorne
Jennifer Mesce	Paul Weiner
Wanda Lugo (Pending Criminal History)	
Randi Schmidt (Pending Criminal History)	
Monica Cisneros (Pending Criminal History)	

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

6. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the following list of substitute school nurses for the 2011-2012 school year at a rate of \$120.00 per day:

**Barbara Biringer
Mary Monacchio**

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY # 4415 SUBSTITUTE WAGES

7. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the following substitute teacher pay schedule for the 2011-2012 school year:

\$80.00 per day

\$92.50 per day after 20 consecutive days of substituting in the same assignment

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

8. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the following substitute school nurse pay schedule for the 2011-2012 school year:

\$120.00 per day

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #1400 – RELATIONS BETWEEN OTHER GOVERNMENTAL AGENCIES

9. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the Rochelle Park School District's Local Professional Development Plan for 2011-2012 as approved by The Bergen County Professional Development Board on August 5, 2011.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #4111 – HIRING – CERTIFIED PERSONNEL

***10. RESOLVED:** that applications be submitted to the County Superintendent of

Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent, that the Board of Education appoint Cathleen Hernando to the position of Kindergarten Teacher from September 1, 2011 to June 30, 2012 on BA , Step 2 salary to be determined upon settlement of the master contract for the 2011-2012 school year.

Motion by _____seconded by _____
Roll Call

RV SA TC JE ML MS PB

***11. RESOLVED: that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent, that the Board of Education appoints Jennifer Mesce to the position of Maternity Leave replacement 4th Grade Teacher (no benefits) starting on or before September 15, 2011 to February 24, 2012 on BA ,Step 1 to be determined upon settlement of the master contract for the 2011- 2012 school year.**

Motion by _____seconded by _____
Roll Call

RV SA TC JE ML MS PB

***12. RESOLVED: that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent, that the Board of Education appoints JoAnn Ebershach to the position of 3/5 Library/Media Specialist Teacher (no benefits) from September 1, 2011 to June 30, 2012 on BA+15 , Step 2 to be determined upon settlement of the master contract for the 2011-2012 school year.**

Motion by _____seconded by _____
Roll Call

RV SA TC JE ML MS PB

***13. RESOLVED: that the Board of Education appoints the following person as summer custodian for the Midland School at a rate of \$9.00 per hour effective July 25, 2011 until September 1, 2011 or such a time where his services are no longer needed:**

Francis Pinto III

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #3240 PROFESSIONAL DEVELOPMENT

14. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the person named at the following workshop/conference:

Jennifer O'Brien to attend "Art Educator's of NJ Fall Conference", in New Brunswick on October 3 & 4, 2011 at a cost of \$185.00 to the district for registration.

Theresa Genovese to attend "Hot Topics in N.J. Special Education Administration" In Red Bank on September 23, 2011 at no cost to the district for registration.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #7430 - SCHOOL SAFETY

15. RESOLVED: that the Board of Education approves the update to Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the Rochelle Park School District as presented.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #0130 BYLAWS & POLICIES

16. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the first reading of the following policy:

Policy # 5512 Harassment, Intimidation and Bullying

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #9180 SCHOOL VOLUNTEERS

***17. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves, with grateful appreciation, the following Student Volunteer:

Dana Matarlo- Pending Criminal History

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #8468 – CRISIS MANAGEMENT

18. RESOLVED: that the Board of Education approves and adopts the revised Emergency Management Guide, dated August 16, 2011, for the Rochelle Park School District as presented.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY # 8310 PUBLIC RECORDS

CUSTODIAN OF GOVERNMENT RECORDS

19. RESOLVED: on the recommendation of the Superintendent, that the Board of Education appoints the following individuals as “Custodian of Records” pursuant to N.J.S.A. 47:1A-1 for the Rochelle Park School District as indicated below:

APPOINTMENT	CUSTODIAN
Custodian of Government Records	Fredrik Oberkehr Ed.D. , Acting Business Administrator Assistant: Nathalie Trippeda, Secretary to the Business Administrator
Custodian of Personnel Records	Fredrik Oberkehr Ed.D. , Superintendent Assistant: Ellen Kobylarz, Secretary to the Superintendent
Custodian of Student Records	Cara Hurd, Principal Assistant: Pat Zavinsky, Secretary to the Principal

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

FINANCE AND INSURANCE

Upon the recommendation of the Business Administrator to the Superintendent:

POLICY #6410 PURCHASES BUDGETED

20. RESOLVED: that the Rochelle Park Board of Education approves the August 2011 Bills List as approved by the Finance Committee, attached and listed below:

Attachment 1

A. Regular Bills – Fund 10	\$139,790.31
B. Regular Bills – Fund 11	\$267,043.45
C. Regular Bills - Fund 20	\$ 4,327.00
D. Capital Projects - Fund 30	-
E. Debt Service - Fund 40	\$195,000.00
F. Food Service - Fund 50	\$ 2,571.05
G. Enterprise – Fund 51	\$ 1,586.85

Total August Disbursements \$610,318.66

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #6510 – PAYROLL AUTHORIZATION

21. RESOLVED: that the Rochelle Park Board of Education approves the July 2011 Payroll in the amount \$ 185,001.55.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

22. RESOLVED: that the Rochelle Park Board of Education approves the August 2011 Payroll in the amount of \$174,489.68

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY # 0147 BOARD MEMBER TRAVEL EXPENSE

23. RESOLVED: that the Board of Education hereby approves the attendance of the listed number of School Board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and be it further

RESOLVED: that the Rochelle Park Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events.:

NJSBA FALL WORKSHOP OCTOBER 24 & 26, 2011

Mr. Sam Allos
Mrs. Patricia Bilka
Mrs. Teresa Cravello
Mr. Jay Esposito
Mrs. Maria Lauerman
Dr. Fredrik Oberkehr

Motion by _____, seconded by _____

Roll Call

RV SA TC JE ML MS PB

24. RESOLVED: that the Board of Education hereby approves the attendance of Mrs. Maria Lauerman, School Board Trustee, at State mandated board member training, Governance I, on September 17, 2011 at no cost to the Board.

Motion by _____, seconded by _____

Roll Call

RV SA TC JE ML MS PB

25. RESOLVED: that the Board of Education hereby approves the attendance of Mrs. Teresa Cravello and Mr. Sam Allos, School Board Trustees, at State mandated board member training, Governance IV, on September 20, 2011 at no cost to the Board.

Motion by _____, seconded by _____

Roll Call

RV SA TC JE ML MS PB

26. RESOLVED: that the Rochelle Park Board of Education approves mileage reimbursement of \$.31 per mile in accordance with N.J.A.C. 6A:23A-3.1 and N.J.S.A 18A:11-12.

Motion by _____, seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #6350 – CONTRACTS

27. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the Annual Contract between Bergen County Special Services School District and the Rochelle Park School District for the provision of Hospital Instruction for the 2011-2012 school year at the rate of \$60.00 per hour (not to exceed a maximum of ten hours in any given week), when services are required.

Motion by _____, seconded by _____

Roll Call

RV SA TC JE ML MS PB

28. RESOLVED: that the Rochelle Park Board of Education approves the milk and lunch cost as per the attached Pomptonian Price lists.

Motion by _____, seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY # 7510 USE OF FACILITIES

29. RESOLVED: that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.

Group/Organization	Use Purpose/Room	Date	Rental Fee
Midland School PTA Events	Meetings/Media Center/Multi Purpose Room/Cafeteria/Parking Lot/2 nd Floor Hallway/Classrooms/Hallway outside Cafeteria/	Various Dates for 2011-2012 school year – See attached spread sheet	None
Midland School Class of 2012	8 th Grade Committee meetings/Media Center	Reschedule for Tuesday, August 16 th , 2011 from 7 p.m. to 9 p.m. (previously approved for August 18 th)	None
Township of Rochelle Park Recreation	6 th , 7 th , & 8 th Grade Back to School Dance/Multi Purpose Room	Friday, September 16, 2011 – 6:30 p.m. to 10:00 p.m.	None
Township of Rochelle Park Recreation	Assemble Ragamuffin Parade/William St. parking lot	Saturday, October 29, 2011 from 11:00 a.m. to 11:30 a.m. (rain date Sunday, October 30, 2011)	None
Township of Rochelle Park Recreation	Flag Football Clinic PK-K/Multi Purpose Room	Tuesdays, September 6, 2011 through November 1, 2011, from 6:00 p.m. to Dusk	None
Township of Rochelle Park Recreation	Flag Football Youth/Ballfield	Wednesdays, September 7, 2011 through November 3, 2011 from 6:00 p.m. to Dusk	None

Township of Rochelle Park	RP Soccer/Small & Large Ballfields	Mondays, Thursdays and Fridays, August 23, 2011 thru November 30, 2011 from 4:00 – 8:00 p.m. (practice) and Saturdays 8:30 a.m. – 4:00 p.m. (Girl's games) and Sunday 12:00 p.m. to 6:00 p.m. (Boys games)	None
Sacred Heart K of C	Fundraiser/Parking Lot	Saturday, August 20, 2011 from 4:00 p.m. to 9:00 p.m.	None
Midland School Class of 2012	Car Wash Fundraiser/Parking Lot	Saturday, August 27, 2011 from 8:30 a.m. to 1:30 p.m.	None
RP Girl Scouts	Meetings/Classroom	Wednesdays, 9/21/11, 10/19, 11/16, 12/14, 1/18/12, 2/15/, 3/14, 4/18, 5/16, 6/13 from 2:50 p.m. to 4:15 p.m.	None
RP Cub Scouts	Meetings/Classroom	Tuesdays, 9/27/11, 10/11, 11/15, 12/13, 1/10/12, 1/24, 2/7, 2/28, 3/6, 3/20, 4/3, 4/24, 5/8, 5/22,6/12 from 3:00 p.m. to 4:00 p.m.	None

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

VIII. Reports – Committee Action Items

ROCHELLE PARK BOARD OF EDUCATION COMMITTEES

2011-2012 School Year

Committees	Chairperson	Co – Chairperson
Finance	Mrs. Bilka	Mr. Verhasselt
Education	Mr. Esposito	Mrs. Lauerma
Transportation	Mrs. Cravello	Mr. Scully
Building & Grounds	Mr. Verhasselt	Mr. Esposito
Community & School Activities	Mr. Scully	Mr. Allos
Legislation	Mrs. Bilka	Mrs. Cravello
Policy	Mr. Allos	Mrs. Lauerma

Board/Staff Relations	Mrs. Lauerman	Mr. Allos
Ad-Hoc Committees		
Negotiating	Mrs. Bilka	Mr. Allos, Mrs. Cravello
Liaisons		
Joint Boards Coordination	Mrs. Cravello	Mr. Verhasselt
Bergen County School Boards	Mrs. Lauerman	Mrs. Cravello
New Jersey School Boards	Mrs. Lauerman	Mr. Scully
Municipal Alliance Liaison	Mrs. Cravello	Mr. Allos

IX. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

X. Announcements

The next Caucus Meeting will be held on Monday, September 12, 2011 at 7:30 PM in the Media Center. The next Regular Meeting will be held on Monday, September 19, 2011 at 8:00 P.M. in the Media Center.

XI. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

_____.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close Executive Session at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

XII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ p.m.

Roll Call

RV SA TC JE ML MS PB